

Dunblane & Stirling Beekeepers' Association (SCIO) Conflict of Interest Policy

Charity trustees of Dunblane & Stirling Beekeepers' Association (SCIO) will strive to avoid any conflict of interest between the interests of the Association on the one hand, and personal, professional, and business interests on the other. This includes managing or avoiding actual conflicts of interest as well as identifying potential conflicts of interest.

The purposes of this policy are

- to protect the integrity of the Association's decision-making process
- to enable public confidence in our integrity
- to protect the integrity and reputation of the charity trustees

There are two types of conflict of interest:

- **Appointment Conflict:** This is a conflict of interest which can arise between a charity trustee and another person or organisation which also appoints them.
- **Personal Conflict:** When a charity trustee might not be able to do what is best for our Association because it conflicts with their own personal or business interests in relation to the matter.

Upon appointment each charity trustee will make a full, written disclosure of interests, such as relationships, and posts held, that could potentially result in a conflict of interest. This written disclosure will be kept on file while the individual remains a charity trustee, and for 12 months after leaving the post, and will be updated as appropriate.

In the course of Board meetings, charity trustees will be asked to disclose any interests in a topic or decision where there may be an appointment or personal conflict between the Association's best interests and those of the charity trustee.

After disclosure, that charity trustee may be asked to leave the room for the discussion and may not be able to take part in the decision depending on the judgement of the other charity trustees present at the time.

Any such disclosure and the subsequent actions taken will be noted in the minutes.

This policy should be extended to staff and volunteers if necessary.

Dunblane & Stirling Beekeepers' Association SC048615 also known as DSBA and the Association.