

Dunblane and Stirling Beekeepers' Association SCIO Trustee Role Description

Role Title: DSBA Trustee

Responsible to: Chair of Trustees

Responsible for: Overall governance and direction, developing the organisation's aims and objectives as set out in the governing document, and complying with legal and regulatory requirements.

Charity Trustees – main duties

- To act in the interests of the organisation.
- To ensure, as best possible, that the organisation acts in a manner consistent with its purposes.
- To act with the care and diligence which is reasonable to expect of a person who is managing another's affairs and resources.
- To avoid or manage any conflict of interest, or loyalty, between the organisation and any other party.
- To ensure that the organisation complies with the provisions of the 2005 Charities and Trustee Investment (Scotland) Act and other relevant legislation.
- To be familiar with, and compliant with, the DSBA Trustees' Code of Conduct Document.

Further duties

- To uphold and protect the organisation's vision, aims and values.
- To set overall policy, targets and evaluate performance.
- To ensure effective and efficient administration.
- To prepare for, attend and contribute to Board meetings.
- To make available to the organisation your skills and knowledge.
- To declare any interest in proposed transactions or arrangements.
- To exercise diligent and careful judgement via trustee's knowledge.
- To accept collective responsibility.
- To protect and uphold the reputation of the organisation.
- To respect and comply with the need for confidentiality.
- To accept no personal benefit unless properly authorised.

Dunblane and Stirling Beekeepers' Association SC048615 also known as DSBA and the Association.