

Dunblane & Stirling Beekeepers' Association SCIO

Awards/Recognition Policy

This document consists of two pages.

The purpose of this document is to ensure that awards and recognitions made to members and volunteers are given fairly and consistently. In addition, it is intended to eliminate the possibility of any suggested award/recognition being the subject of open debate at a members' meeting.

DSBA recognises that there are many members and volunteers who make a vital and valuable contribution to the operation of the business and events of the Association. This document sets out the way of acknowledging the positive impact that these members/volunteers have on the Association.

There are currently two awards which have been given historically. These are awarded annually at the AGM.

- The Mary Jenkins award is given to a member who has done something exceptional for the Association. This can be something big or small but should be something which lies out with the expected role of that member. The nomination and decision of the recipient is made by the Board. The same member may not be nominated more than once in three years.
- The Val Johns award is presented to the winner of the annual honey show. The recipient must be a member of the Association.

Other awards/recognitions which may be given are

- Lifetime membership award
- Gift of item or voucher, recipient dependant
- Gift of Association honey
- Thank-you gift for speakers

Lifetime membership awards shall be made at the AGM. Gifts of items, vouchers or honey may be made at any time, but should be made timeously.

Thank-you gifts for speakers shall be chosen by the Board, using their knowledge of the speakers' personal tastes and preferences.

The decision to make an award/recognition shall be solely the responsibility of the Board, with the exception of lifetime membership which, if approved by the Board, shall be put to the membership at an AGM.

Members and volunteers shall be eligible to receive an award/recognition, but only members may receive a lifetime membership.

Members may make a nomination for an award/recognition at any time and shall put this nomination to the Board for decision. The nomination should include reasons why the award/recognition is being proposed and should be for something specific and recent (within the previous six months, or if a member has given up doing something which should be

rewarded/recognised). Lifetime membership nominations shall state specifically that the lifetime membership is being proposed.

The Board shall consider the nomination and decide on the award/recognition. The Board shall have the power to ask for further information as required to assist in the consideration of the nomination. In the case of successful nominations, the choice of gift item, voucher or honey shall be decided by the Board as appropriate to the recipient. In the case of lifetime membership nominations, the Board has the power to accept or reject the nomination. In the case of rejection, the Chair shall explain the reason for rejection to the member(s) putting forward the nomination.

The Board may review the procedures for nomination and decision of awards/recognition and amend where it feels appropriate to do so.

Guidance to Board members for considering a nomination include the following.

- What has the person been nominated for? What would be expected of them as part of their normal role and have they exceeded it?
- When thinking about their contribution, consider did they volunteer or were they asked? Do all their peers undertake this kind of activity? Did predecessors do similarly or have they done something exceptional?
- Look for someone who engages with the membership and wider community to make a positive impact; someone who “goes the extra mile” for the Association.
- What are their specific achievements? Can their contribution be described and recorded?
- Think about timeline. The recognition should be given for something recent, and not something which happened say, two years ago.

When considering a nomination, this guidance is not exclusive and the Board members may take other factors into account as they see fit.

Dunblane & Stirling Beekeepers’ Association SC048615, also known as DSBA and the Association.